



Iso 45001 Audit Checklist

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Context of Organization

- ☐ Internal/external issues identified
- ☐ Worker needs understood
- ☐ Legal requirements identified
- ☐ Interested parties determined
- ☐ OH&S management system scope defined
- ☐ OH&S processes established
- ☐ Process interactions determined
- ☐ Risks and opportunities addressed
- ☐ OH&S policy established
- ☐ Resources determined
- ☐ Documented information maintained
- ☐ Continual improvement demonstrated

Leadership & Participation

- ☐ Top management commitment shown
- ☐ OH&S policy appropriate
- ☐ Roles/responsibilities defined
- ☐ Worker consultation active
- ☐ Worker participation encouraged
- ☐ Resources provided
- ☐ OH&S integrated into business
- ☐ Leadership visible
- ☐ Safety culture promoted
- ☐ Accountability established
- ☐ Authority delegated
- ☐ Communication effective

Planning

- ☐ Hazard identification systematic
- ☐ Risk assessment methodology defined
- ☐ Risk control hierarchy applied
- ☐ Legal requirements identified
- ☐ Compliance obligations determined
- ☐ OH&S objectives established
- ☐ Action plans developed
- ☐ Resources allocated

- ☐ Timelines established
- ☐ Responsibilities assigned
- ☐ Progress monitored
- ☐ Changes managed

Support

- ☐ Resources adequate
- ☐ Competence requirements defined
- ☐ Training needs identified
- ☐ Training provided and evaluated
- ☐ Awareness programs active
- ☐ Communication processes established
- ☐ Worker consultation documented
- ☐ Participation mechanisms active
- ☐ Documentation controlled
- ☐ Records maintained
- ☐ Information accessible
- ☐ Updates managed

Operational Control

- ☐ Operational criteria established
- ☐ Controls implemented
- ☐ Hierarchy of controls applied
- ☐ Procurement controlled
- ☐ Contractor management effective
- ☐ Outsourcing controlled
- ☐ Emergency preparedness active
- ☐ Emergency response tested
- ☐ First aid available
- ☐ Medical surveillance appropriate
- ☐ Workplace monitoring conducted
- ☐ Health monitoring active

Hazard Control

- ☐ Hazards identified systematically
- ☐ Risk assessments current
- ☐ Control measures implemented
- ☐ PPE provided and used
- ☐ Engineering controls effective
- ☐ Administrative controls documented
- ☐ Safe work procedures followed
- ☐ Permit systems operational
- ☐ Lockout/tagout implemented
- ☐ Chemical management active
- ☐ Ergonomics addressed

- ☐ Machine guarding adequate

Emergency Preparedness

- ☐ Emergency procedures documented
- ☐ Emergency team trained
- ☐ Evacuation procedures clear
- ☐ Assembly points designated
- ☐ Emergency equipment available
- ☐ First aid facilities adequate
- ☐ Emergency contacts current
- ☐ Drills conducted regularly
- ☐ Lessons learned captured
- ☐ Improvements implemented
- ☐ Communication systems tested
- ☐ Recovery plans ready

Performance Evaluation

- ☐ Monitoring planned
- ☐ Measurements conducted
- ☐ Compliance evaluated
- ☐ OH&S objectives tracked
- ☐ Incident investigation thorough
- ☐ Root causes identified
- ☐ Corrective actions taken
- ☐ Internal audits conducted
- ☐ Audit program effective
- ☐ Management review performed
- ☐ Performance indicators tracked
- ☐ Trends analyzed

Incident Management

- ☐ Incident reporting encouraged
- ☐ Investigation procedures clear
- ☐ Near-miss reporting active
- ☐ Root cause analysis performed
- ☐ Corrective actions implemented
- ☐ Preventive measures taken
- ☐ Lessons learned shared
- ☐ Trends analyzed
- ☐ Statistics maintained
- ☐ Benchmarking performed
- ☐ Improvements tracked
- ☐ Communication effective

Worker Health & Welfare

- ☐ Health surveillance appropriate
- ☐ Medical examinations provided
- ☐ Fitness for work assessed
- ☐ Return to work managed
- ☐ Health promotion active
- ☐ Wellbeing programs offered
- ☐ Mental health supported
- ☐ Fatigue management active
- ☐ Substance abuse addressed
- ☐ Rehabilitation available
- ☐ Records confidential
- ☐ Privacy protected

Improvement

- ☐ Improvement opportunities identified
- ☐ Nonconformities addressed
- ☐ Corrective actions effective
- ☐ Root causes eliminated
- ☐ Preventive actions taken
- ☐ Continual improvement evident
- ☐ Innovation encouraged
- ☐ Best practices shared
- ☐ Benchmarking conducted
- ☐ Lessons learned applied
- ☐ Success celebrated
- ☐ Culture enhanced

Compliance & Documentation

- ☐ Legal register maintained
- ☐ Compliance evaluated regularly
- ☐ Updates tracked
- ☐ Documentation controlled
- ☐ Records maintained
- ☐ Retention periods followed
- ☐ Access controlled
- ☐ Confidentiality maintained
- ☐ Reporting accurate
- ☐ Submissions timely
- ☐ Audits documented
- ☐ Evidence preserved

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