Checklist For Study Nurse Conducting Clinical Research Visit In Home

Free Checklist For Study Nurse Conducting Clinical Research Visit In Home with AI customization. Industry-specific guidance for checklist for study nurse conducting clinical research visit in home. Build your checklist now.

Pre-Visit Clinical Preparation

- [ ] Review participant's complete medical history
- [ ] Check recent lab results and vital signs trends
- [ ] Verify current medications and allergies
- [ ] Review study protocol inclusion/exclusion criteria
- [ ] Consult with principal investigator on specific concerns
- [ ] Prepare participant-specific care plan
- [ ] Check for any protocol amendments
- [ ] Review adverse event reporting procedures

Medical Equipment & Supplies

- [ ] Blood pressure monitor (calibrated)
- [ ] Thermometer and probe covers
- [ ] Pulse oximeter
- [ ] Glucometer and test strips (if needed)
- [ ] Stethoscope
- [ ] Weight scale (portable if required)
- [ ] Specimen collection supplies (tubes, labels, bags)
- [ ] Sharps container
- [ ] Medical waste disposal bags

Clinical Documentation Preparation

- [ ] Case report forms (CRFs)
- [ ] Adverse event forms
- [ ] Concomitant medication logs
- [ ] Vital signs recording sheets
- [ ] Lab requisition forms
- [ ] Source documentation templates
- [ ] Protocol deviation forms
- [ ] Participant diary/questionnaires

Medication Management

- [ ] Verify study drug accountability
- [ ] Check medication storage requirements
- [ ] Prepare drug dispensing logs
- [ ] Review medication administration schedule
- [ ] Confirm participant's adherence tracking
- [ ] Check for drug interactions
- [ ] Prepare education materials on study medication
- [ ] Plan for medication returns/destruction

Safety & Emergency Preparedness

- [ ] Verify emergency contact numbers
- [ ] Locate nearest hospital/emergency services
- [ ] Pack emergency medical supplies
- [ ] Review participant's emergency action plan
- [ ] Ensure cell phone is fully charged
- [ ] Carry basic first aid kit
- [ ] Review anaphylaxis protocol if applicable
- [ ] Confirm transportation plan for emergencies

Clinical Assessment Procedures

- [ ] Perform comprehensive health assessment
- [ ] Measure and record all vital signs
- [ ] Conduct physical examination per protocol
- [ ] Assess for adverse events or SAEs
- [ ] Review symptom diary with participant
- [ ] Evaluate medication compliance
- [ ] Check injection sites if applicable
- [ ] Perform protocol-specific assessments

Specimen Collection & Handling

- [ ] Verify fasting status if required
- [ ] Label all specimens correctly
- [ ] Follow chain of custody procedures
- [ ] Use appropriate collection techniques
- [ ] Store specimens at correct temperature
- [ ] Complete lab requisition forms
- [ ] Arrange specimen transportation
- [ ] Document collection time and conditions

Participant Education & Support

- [ ] Review study procedures and timeline
- [ ] Educate on medication administration
- [ ] Discuss adverse event reporting
- [ ] Provide symptom management strategies
- [ ] Review diary completion instructions
- [ ] Answer clinical questions
- [ ] Assess participant understanding
- [ ] Provide 24/7 contact information

Regulatory Compliance

- [ ] Ensure GCP compliance throughout visit
- [ ] Maintain participant confidentiality
- [ ] Complete source documentation in real-time
- [ ] Report protocol deviations immediately
- [ ] Document all clinical decisions
- [ ] Ensure informed consent is current
- [ ] Follow institutional review board guidelines
- [ ] Maintain regulatory binder updates

Quality Assurance

- [ ] Double-check all data entries
- [ ] Verify CRF completion
- [ ] Cross-reference source documents
- [ ] Confirm specimen labeling accuracy
- [ ] Review medication accountability
- [ ] Check equipment calibration logs
- [ ] Validate data against protocol requirements
- [ ] Prepare for potential monitoring visits

Post-Visit Clinical Tasks

- [ ] Enter data into EDC system within 24 hours
- [ ] Report any SAEs immediately
- [ ] Update participant's medical record
- [ ] Coordinate with study team on findings
- [ ] Schedule follow-up as needed
- [ ] Process and ship specimens
- [ ] Complete visit payment documentation
- [ ] File all source documents appropriately